



Royal Palm
Golf & Country Club
Lahore - Pakistan

GOLF BYE – LAWS

September 2008

GOLF BYE – LAWS

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ROYAL PALM GOLF & COUNTRY CLUB

GOLF BYE - LAWS

1. INTERPRETATION

- 1.1 **“Royal Palm Golf & Country Club”** shall mean the premises bound by the boundary wall with facilities for use by its members. In short it will be called RPGCC. The term Club implies RPGCC.
- 1.2 **“Golf Course”** shall mean the 18 holes golf course located inside the RPGCC. The term ‘course’ implies the golf course.
- 1.3 **“Driving Range”** Shall mean the driving range for practice and any other facility related to it or located in it.
- 1.4 **“Golfing Facilities”** shall mean the facilities of golf course, driving range, proshop etc.
- 1.5 **“Chief Executive”** means the Chief Executive of Royal Palm Golf & Country Club. In short he will be called CE.
- 1.5 **“General Manager”** means the General Manager (Operations) of RPGCC.
- 1.7 **“Director Golf”** shall mean the person appointed/hired by the CE to manage the affairs of golf in RPGCC.
- 1.8 **“Management”** shall mean the Chief Executive, General Manager, Director Golf and any other person/committee appointed by the CE.
- 1.9 **“Golf Members”** means the members of RPGCC who pay capitation fee to PGF and PGA. In short they may be referred to as members.
- 1.10 **“Non Members”** means members of RPGCC who are not paying capitation fee and others who are not members of RPGCC.
- 1.11 **“PGF”** means Pakistan Golf Federation the controlling authority of golfing activities in Pakistan.
- 1.12 **“PGA”** means the Punjab Golf Association the controlling authority of golf in the Province of Punjab.
- 1.13 **“Affiliated Clubs”** means the golf clubs of Pakistan who are affiliated to PGF and PGA and are paying capitation fee to PGF and their respective Associations for its every member.

2. GOLF BYE - LAWS

2.1 Royal And Ancient Golf Club Of St. Andrews - Rules

The Rules of Golf as approved, by the Royal and Ancient Golf Club of St. Andrews shall be adhered to at all times together with the Local Rules of Royal Palm Golf & Country Club.

2.2 Course Control

The Director Golf shall have full power and control over the golfing facilities of the Club and may open, close or reserve it whether for particular classes of play or for particular occasions or otherwise, howsoever as the Director Golf may think fit.

2.3 Members Identification

2.3.1 Members are defined as Honorary, Founder, Corporate, Individual and Privileged Family Members and any other kind of membership defined from time to time by the management.

2.3.2 An official golf identification bag tag (supplied at cost/free) shall be displayed at a conspicuous part of the golf bag by all Members whilst utilizing the Club's

golf course and shall be made available for inspection upon request by any other authorized personnel (Starter, Course Marshall etc)

2.3.3 Visitors belonging to a club with reciprocal arrangements, members of golf clubs affiliated with Pakistan Golf Federation and duly authorized accompanied guests of the members whilst utilizing the Club's golf course are required to display the appropriate Visitor's bag tag issued at the time of registration in the same manner mentioned in Rule 2.3.2 above. The bag tag will be returned after having played on the golf course.

2.4 Dress Code (Attire)

The proper attire for golfers (including accompanying guests) on course and on the driving/practice range shall be:

ATTIRE

LADIES/GENTLEMEN

2.4.1 Golfers

**Headgear
(Optional)**

Cap / Hat / Visor

Dress:

Male : Collar sports shirt with half/full sleeves
Trousers/Pants or shorts not more than 2 inches above the knee.

Female : Collar sports shirt with half/full sleeves, Kameez.
Skirt/Shorts/Shalwar/Trousers.

Must : Sports shirts must be tucked in.

Footwear : Proper Golf Shoes with rubber spikes and Socks

Winters : Sweater, wind cheaters or golf jacket 'V' neck or with collar

2.4.2 Walking Guests: Subject to clause 2.5.6 accompanying guests dress will be:

Male : Dress as for golfer men or a casual smart dress shirt with formal plain sole shoes or joggers.

Female : Dress as for golfer woman or with plain sole foot wear. High heel foot wear is not allowed.

2.4.3 Following items of Clothing are not Permitted:-

Collarless T-shirts and Sleeveless Shirts, Jogging Shorts, Boxers Pants, tracksuits or their Trousers, Jeans, Trousers which have rubber-pleated waist or pleated waistband using a string or cord for belting, Pants/shorts with denim/jeans materials and flowery beach shorts.

2.5 Eligibility to Play/Go onto the Course

2.5.1 Members with a valid RPGCC CLUB HANDICAP of 24 (Men) and 36 (Ladies).

2.5.2 Only registered playing golfers or guests above 12 years accompanying the member are allowed on the golf course.

2.5.3 Please obtain registration slip from the registration counter and keep it handy to be shown on demand.

2.5.4 Children. Boys and girls below 12 years of age.

- a. Under the age of 12 are not allowed on the golf course unless specifically allowed by Director Golf.
- b. Will invariably be accompanied by their parents or the golf coach.

2.5.5 Non-Members/Guests.

- a. Unless otherwise expressly permitted by the General Manager or Director Golf each member may be permitted to introduce up to three (3) accompanying guests per flight who shall be allowed to play on the golf course.
- b. Any member who introduces a guest golfer (maximum handicap men 18 & ladies 36) shall be liable to the Club for all monies due to the Club incurred by the guest and shall also be responsible for the guest's proper conduct and due observance of these Bye Laws/Local Rules and or such other rules of the Club. Guests must play in the same flight as the member who introduces them. The handicap condition will not apply for the use of driving/practice range.
- c. Members of other golf clubs affiliated with PGF (handicap men 18 & ladies 36) after paying the green/allied fee and on production of their club membership card may use the facilities as decided by the Management from time to time. All such players/persons are bound to adhere to these Bye Laws and laws of the Club.

2.5.6 Accompanying walking guests may accompany the members in a golf cart (charged to members account) only on week days subject to clause 2.4.2.

2.5.7 Any other person with the prior approval/consents of the management.

2.6 Following are not Allowed on the Golf Course

2.6.1 Accompanying (walking) guests on week ends and holidays.

2.6.2 Members and others desiring to walk or Jog on the course.

2.5.3 Players violating the dress code/attire.

2.6.4 Members without a valid CLUB HANDICAP or who's HANDICAP is above 24 (Men) and 36 (Ladies).

2.6.5 Guests and members of other clubs whose handicap is above 18 (men) and 36 (ladies).

2.6.6 A match of more than four balls.

2.7 Discipline. The Management reserves the right to refuse entry or request any person to leave the club premises if in the opinion of the management, the conduct or act of such person causes annoyance and disturbance to other persons using the golfing facilities.

2.8 Local Rules

- 2.8.1** The Director Golf/Management Committee may from time to time make, vary or rescind such Local Rules, as it thinks appropriate. In making such local rules, the requirements of Rule 33 of Golf will not be violated.
- 2.8.2** Local rules in force shall be printed on the back side of the score card. Any temporary local rules or rules specific for a tournament/playing conditions on a specific day shall be provided as "Supplementary Local Rules" along with the score card and also posted on the notice board.
- 2.8.3** Any changes to the Local Rules shall come into force on the date fixed for that purpose and shall be posted on the Club's Notice Board.

2.9 Courtesy on the Course

2.9.1 Safety

- a.** Prior to playing a stroke or making a practice swing, the player should ensure that no one is standing close by or in position to be hit by the club, the ball or any stones, pebbles, twigs or the like which may be moved by the stroke or the swing.
- b.** If a player plays a ball in a direction endangering other players or green staff, he must give a warning shout of "BALL" or "FORE"

2.9.2 Consideration for Other Players

- a.** The player who has the honour should be allowed to play before his opponent or fellow competitor tees his ball.
- b.** No one should move, talk or stand close to or directly behind the ball or the hole when a player is addressing the ball or making a stroke.
- c.** In the interest of all, players should play without delay. Anyone group/individual taking refreshments at the mid way hut, playing slow or falls behind a complete hole from the group in front (holding play) and is delaying, should invite the group behind to play through, irrespective of the number of players in the group following them/him.
- d.** No player should play until the players in front are out of range.
- e.** Players searching for a ball should signal the players behind them to pass as soon as it becomes apparent that the ball would not easily be found. They should not continue play until the players following them have passed and are out of range.
- f.** When the play of a hole is completed, players should immediately leave the putting green.
- g.** Players should ensure that any electronic device taken on the course does not distract other players.
- h.** Do not stand/step or cast your shadow on the line of putt of the opponent or other player.
- i.** Players must not leave the putting green until all the players of the group have holed out.

2.10 Priority on the Course. Priority And Standing On The Course Shall Be Subject To the following regulations unless otherwise expressly determined by the Director Golf.

- 2.10.1** Priority for initial tee-off shall be on first-come-first-play basis. All players must be present on the tee to claim the priority.
- 2.10.2** The Club starter shall record the players/flights arrival times in a register and allocate respective tee-off times to each.

- 2.10.3** A two-ball may be allowed through by a 4 or 3 ball match either at the starting tee or subsequently during the course of play to expedite the pace of play. At the starting tee the starter may require two, two balls flight to pair up to form a four balls flight to maintain the flow of the game.
- 2.10.4** A match of more than four balls is not allowed.
- 2.10.5** A single player has no standing and should give way to a flight of any kind. Starters may require a single player to join other matches to expedite pace of play.
- 2.10.6** On turn round any flight playing 18-holes is entitled to pass a flight playing a shorter round. In case of rush on the turn round tee one waiting flight and one turn round flight will tee off.
- 2.10.7** If a flight fails to keep its pace on the course and has more than one clear hole to the players in front, it should invite the match following to pass.

2.11 Care of the Course. A player must himself or direct his caddie to:

- 2.11.1 Holes In The Bunkers.** Before leaving a bunker, should carefully fill up and smooth over all holes and footprints made by him/her.
- 2.11.2 Divots, Ballmarks And Damage By Spikes.** Through the green, ensure that any turf cut or displaced by him is replaced at once and filled with sand and pressed down and that any damage to the putting green made by a ball is carefully repaired. Damage to the putting green caused by golf shoes spikes should be repaired on the completion of the hole.
- 2.11.3** Ask his caddie to fill up any divots/ball marks left by the flight in the front.
- 2.11.4 Damage to Green by Flagsticks, Bags, Trolley Etc.**
- a. Trolleys/golf carts are not allowed on or around the greens. They must not be taken beyond the exit points indicated on the fairways short of the greens.
 - b. Golf bags will not be taken beyond the apron of the green.
 - c. Players should ensure that, when putting down bags or the flagstick, no damage is caused to the green surround or the putting green.
 - d. In order to avoid damaging the hole, players and their caddies should not stand too close to the hole and should take care during the handling of the flagstick and in removing the ball from the hole.
 - e. The flagstick should be properly replaced in the hole before the players leave the putting green.
 - f. Players should not damage the putting green by leaning on their putters, particularly when removing the ball from the hole.
 - g. The head of the putter should not be used in removing a ball from the hole.
- 2.11.5 Golf Carts.** Local rules regulating the movements of golf carts and golf cars should be STRICTLY OBSERVED. They will not be taken beyond the exit points indicated on the fairways short of the greens. Any damage to Golf Carts shall be charged to the member / player responsible, regardless of fault. The Club and its officials will not be held liable for any injuries or loss of life to any member/player arising from the usage of Club equipment and facilities.

2.12 Booked-Time

- 2.12.1** Members may book tee off time by filling the booking form available at the registration counter or fax/Email their booking time to the Club providing their names, membership number and their official handicaps. The flight leader who must be a member must sign the booking form.
- 2.12.2** Bookings shall be made with a minimum of 3 players in a flight. Guests must play in the same flight as the member who introduces them.
- 2.12.3** A player booked to play but does not show up ("NO SHOW") at starting time will be penalized Rupee 100.00 to the individual account. The member will lose this privilege for a period of 3 months, if he/she accumulates 3 'no show' penalties over the last 6 months.

2.13 Definition and Responsibilities of Flight Leader

- 2.13.1** The lowest handicap player who must be a member of RPGCC will be the Flight Leader. In case of equal handicaps, the most senior member in terms of age shall be the Flight Leader. The Flight Leader shall be responsible for his entire flight to: -
- a. Adhere strictly to tee-off times
 - b. Maintain proper Pace of Play
 - c. Practice good Etiquette
 - d. Observe all the Rules of Golf and RPGCC Byelaws.
- 2.13.2** For flights comprising of all Visitor/Guests, the lowest handicapper shall be the Flight Leader. In the case of equal handicaps, the most senior player in terms of age shall be the Flight Leader. He will ensure the requirements given in 2.13.1

2.14 Starting Times

- 2.14.1** The Director Golf shall have full powers to arrange the order of play at all times.
- 2.14.2** Unless otherwise provided, no flight shall start from any tee other than the first and the tenth of the course.
- 2.14.3** On any day, except in a Club Competition, a flight not starting on time or the time has lapsed due to inclement weather or for any other reason shall have lost its position and must book a new time.
- 2.14.4** Flights unable to tee-off due to temporary course closure MUST re-book new flight times if their starting time has lapsed.

2.15 Conduct/Discipline

- 2.15.1** The Management/Director Golf reserves the right to refuse entry or request any person to leave the golf course or driving range premises if in the opinion of the management, the conduct or act of such person causes annoyance and disturbance to other persons using the golfing facilities.
- 2.15.2** Golfers shall at all times conduct themselves in a manner befitting members of the Club by observing all the Byelaws. Every golfer shall: -
- a. Register before playing on the course.

- b. Display authorized golf bag tag.
- c. Not declare a false handicap to play on the course.
- d. Not use another member's name to play on the course.
- e. Tee off only from designated tee areas on the course.
- f. Not to tee off or take a shot while players ahead are within range.
- g. Refrain from making unnecessary loud noises or uses abusive language to the annoyance of other players.
- h. Not throw clubs or balls to the annoyance of other players.
- i. Not cause any damage to any part of the course with whatever instrument (e.g. Clubs, golf shoes, etc.)
- j. Avoid abusing and threatening or refuse to obey request/direction from any staff.
- k. Submit duly signed scorecards after completion of play.
- l. Not deliberately return or submit score with incorrect scores.
- m. Not play 2 or more balls on the course except when allowed by the rules of golf.
- n. Stop playing after the siren indicating stoppage of play has been sounded, except for finishing the hole in play.
- o. Not engage any caddy without authority.
- p. Not play a two ball flight at any stage of the game on the course reserved for 3 or 4 ball flights.
- q. Not share clubs or golf bag with another golfer.
- r. Not allow non-golfers or other golfers/guests to play who accompany him as walking/accompanying guest in any round of golf when he/they are not registered to play.
- s. Not tee off from non-designated teeing area on the course.
- t. Not be found cheating himself or ask his caddie to deliberately move any ball for a better lie; deliberately replacing lost ball to avoid penalty; etc.
- u. Not fail to observe the Golf Rules or any other rules and Byelaws of the Club.
- v. For the betterment of the course advise their caddies to:
 - a. Abide by the Bye-Laws.
 - b. Get the divots replaced.
 - c. Get the pitch marks repaired.
 - d. Get the bunkers raked.
 - e. Refrain to drive golf cart onto prohibited areas.
 - f. Pick up any empty bottles, eatable wrappers, Paper, shoppers etc on the golf course. They are to be disposed off in receptacles for the purpose.
 - g. Repair ball marks and divots left by others.

2.16 Responsibilities of Players/Members /Golfers. Please see clause 3.1.7

2.17 Score Cards. In order to keep a check on the handicap of members every player is required to collect a score card from the starter and drop the scores returned after the play of 9 or 18 holes in the score card drop box. If a members fails to deposit cards less than 50% of the total number of rounds played in a month his handicap will be reduced by .5 (point 5).

2.18 Infringement. Members would be subject to disciplinary action for any infringement of the Rules/Byelaws by the Management/Disciplinary Committee. The first infringement would result in a warning letter to the person concerned and if such infringements are repeated within 6 months of the first infringement, he or she shall be suspended for a period of one month from usage of the golfing facilities. If thereafter the offences are repeated, within 12 months of the last infringement, he/she would be suspended for a period of 3 months.

2.19 Suspension of a Member. The membership of a member may be suspended for a period decided by the management/discipline committee for any of the following offences.

- a. Willfully destroying, damaging or removing Club property.
- b. Indulging in a behaviour that may disturb the peace of the Club.
- c. Indulgence in immoral behaviour within the Club.
- d. Use of abusive language or indulgence in physical violence with members within the Club. Members are advised to make an official complaint to the management.
- e. Willfully damaging the course.
- f. Abuse, reprimand or strike a caddie. Members are advised to make an official complaint to the management.
- g. Use of driving range balls for course play.
- h. Any other form of act or behaviour harming the atmosphere inside the golfing facilities.

2.20 Playing Member Marshals/ Marshals. In addition to the course marshals, volunteer members may be appointed as marshals to ensure that the bye laws are followed by all those on the golf course. Names of such volunteers will be posted on the notice board for the information of the members and others,

3. CLUB COMPETITION BYE-LAWS

3.1 General

3.1.1 All competition shall be played in accordance with the Rules of Golf as approved by the Royal and Ancient Golf Club of St. Andrews together with the Local and Supplementary Rules of Royal Palm Golf & Country Club.

3.1.2 Conditions of the competition will be established well before the start of the match and made known to all members i.e. through the notice board and the web site.

3.1.3 Royal Palm Golf & Country Club golf competitions are open to all Royal Palm Golf & Country Club members, spouse and children aged 14 and above who possess a valid official handicap of Royal Palm Golf & Country Club subject to clause 2.5 and 2.6.

3.1.4 Members shall play off their official Club handicap for ALL Competitions provided the eligibility requirements of the competitions are met. The Committee's decision on all matters shall be final. Repeated offences are subject to a maximum of 12 months suspension from all club-organized competitions.

3.1.5 Disqualification - It shall be a member's sole responsibility before the start of any handicap competition or match to ensure that his or her handicap is recorded correctly on the Official List and/or the Score Cards issued to him or her. If a player plays off a higher handicap, he or she shall be disqualified from the handicap competition or match (Rule 6-2). If a player plays off a lower handicap than his or her current official lowest handicap and signs his score card as such, the score and result of the Competition or match shall stand as per the handicap mentioned on the score card which shall be his new handicap for subsequent play.

3.1.6 Reduction/Increase of Handicap: Handicaps will be reduced/increased in accordance with PGF handicapping scheme. In a stroke or match play competition, that is spread over a number of days/months and there is a break of more than 48 hours between two rounds/matches, if as a result of any other game played during this period that merits change of handicap, the new handicap will be applicable when the new round or match play is resumed/played.

3.1.7 Responsibilities of Players. Players should: -

- a. Obtain registration slip from the registration counter.
- b. Hire a caddie from the club at the time of registration.
- c. Will not engage or play with any professional other than the resident professional coach of the club for on course lessons.
- d. Familiarize themselves with the Rules of Golf, Local Rules, Bye – Laws of RPGCC and all conditions under which a general/competition play is underway.
- e. Appear at the designated tee and be ready for play, 5 minutes before the start time.
- f. Report the result of each round of play promptly upon completion.
- g. Mark score cards correctly and have them properly signed attested and dated.
- h. Ensure that all scores, high or low, are returned for the player's scoring record.
- i. Strictly observe the Rules of Golf, the etiquette of golf and the traditions of the game. A very important point of etiquette is to play as quickly as possible and to avoid unnecessary delays.
- j. Enter match play competition only if prepared to play all matches of the competition.
- k. Usage of mobile phones is prohibited during competition.
- l. Deposit his score card at end of the round within 5 minutes at card collection point.
- m. If a member issued with a score card leaves the course without informing the committee/registration desk or does not deposit his card will be debarred from playing in the next two tournaments.
- n. Must turn up for the competition once entered his name to play. If he fails to do so he will be charged the tournament entry fee (3.2.3).

3.2 Participation

3.2.1 All entries for Club Competitions **MUST** be in writing.

3.2.2 Entry Fees for all competitions shall be determined by the Competition Committee and will be announced from time to time.

3.2.3 All members who are on the entry list on closing date and time and who are selected/qualified to play in the tournament/competition will be debited the Entry Fee even if they subsequently withdraw.

3.2.4 **LATE ENTRIES** may be entertained at the discretion of the Director Golf/Competition Chairman subject to availability of slot with additional fee.

3.2.5 Members who fail to turn up (**NO SHOW**) for the competition, which he/she has entered for, without a reasonable cause, will be charged the entrance fee plus Rupees 300.00 fine and will not be allowed to play in the next three club matches.

3.2.6 If a player arrives at his or her starting point ready to play, within five (5) minutes after his or her starting time, the penalty for failure to start on time is loss of the first hole in match play or two strokes at the first hole in stroke play or disqualification. The Competition Committee's decision in this matter shall be final.

3.2.7 Players disqualified due to failure to observe the tee-off time or the Competition Rules will be levied all competition charges.

3.3 Restrictions and Conditions. The DIRECTOR GOLF/ ORGANISING COMMITTEE reserve the right to impose the following restrictions and conditions: -

3.3.1 Restrict to men only, ladies only or men and ladies mixed etc. depending on the type of competition.

3.3.2 Limit the player handicaps or require player's participation in a specific number of Club competitions as a pre-condition for entry.

3.3.3 Restrict the number of Participants for any competitions.

3.3.4 Alter, amend or repeal the Terms and Conditions for any competition where and when necessary.

3.3.5 Junior members are only allowed to participate in monthly medal.

3.3.6 In any tournament there must be a minimum of 30 participants. However, for Ladies Medals and Tournaments the minimum is 8 participants.

3.4 Handicap Allowances

In any competition where handicap allowances are applicable, decimal point of 0.5 and above shall constitute one stroke.

3.5 Authority of The Organizing Committee

The Director Golf, Competition Organizing Committee or the Tournament Director is authorized to make decisions regarding Golf Competitions. The Competition Committee shall consider all appeals. Any decision given after hearing all the available facts shall be final and binding.

3.6 Flight Draw

3.6.1 The draw made shall be final and tee-off times must be adhered to. The schedule and the tee-off times will be displayed on the notice board/web site at least 24 hours before the start of the competition. It is the responsibility of the players to check their respective tee-off times.

3.6.2 Players who do not adhere to their drawn flight will be DISQUALIFIED, unless otherwise permitted by the Director Golf/Tournament Committee.

3.7 Tee Box Markers

Unless otherwise stated, all competitions shall be played from the blue tee-box markers for men and red tee-box markers for ladies.

3.8 Approved Balls

Only those brands appearing on the current List of Conforming Golf Balls MUST be used in Royal Palm Golf & Country Club Competitions. PENALTY FOR USE OF BRAND NOT LISTED: **DISQUALIFICATION**.

3.9 Score Cards

A player's score card MUST be submitted by the player to the Result Desk / Tournament Room within 5 minutes after completing the last hole, failing which the player may be disqualified. All such scorecards MUST bear the player's and the marker's signatures. Any cuttings must be settled with the Director Golf or the score committee.

If a member issued with a score card, leaves the course without informing the committee/registration desk or does not deposit his card will be debarred from playing in the next two tournaments.

3.10 Decision In Case Of Tie (Rule 33-6). Unless otherwise specified, in the event of a tie at the end of a competition, the tie shall be decided as follows: -

3.10.1 Stroke Play

- a. **For Net, Stableford and Bogey Events:** Lower Handicap takes precedence over higher handicap.
- b. **For Gross Event:** Higher handicap takes precedence over lower handicap.
- c. **For Paired Competitions:** The handicap of the pair shall be the sum total of their respective handicaps. Lower combined handicap takes precedence over higher combined handicap.
- d. **When the Tie Involves Players with the same Handicap:** The tie shall be decided by a count back over the last 18 holes, the last 9 holes, the last 6 holes, the last 3 holes, the last 2 holes and last hole on the score card in that order. If the tie still persists, lot or toss of coin shall decide the tie.
- e. **In the Event of a Tie for First Place in a Trophy Competition:** the winner shall be decided by a sudden death play off over holes 1, 2, 18, 10, 17 and 9 (repeated). A tie for second place or any other prizewinner shall be decided by a count back as per clause 3.10.1d above.

3.10.2 Match Play. A match which ends all square will be played off hole by hole unless one side wins a hole.

3.11 Challenge Trophy

When a challenge trophy is provided, the winner shall be provided with a replica and the main trophy shall remain the property/custody of the club.

4. HANDICAPPING BYE-LAWS

4.1 General

- a. The Director Golf shall administer handicaps in accordance with the PGF Handicap System.

- b. A basic premise underlies the PGF Handicap System is that every member will try to make the best score that he/she can at each hole in every round he/she plays, regardless of where the round is played, and that he/she will post every acceptable round for review of handicap.
- c. All handicaps will be computed based on the formula/examples contained in PGF Standard Scratch Score & Handicap System 2001 or its revised issue.

4.2 Purpose and Usage of Handicaps

4.2.1 Purpose: Handicaps are intended to enable member to compete in handicap events on even terms. It is designed to achieve uniformity in the play of amateur golf throughout Pakistan and is based on the assumption that every member will endeavor to make the best score on the holes he plays during every stipulated round.

4.2.2 Usage:

- a. Ascertain the player's competency to be allowed to play on the course.
- b. Enable players to compete in handicap competitions on even terms.
- c. Enable a player to compete in 9 holes competitions with an 18 holes handicap and vice versa.
- d. If a member with a 18 hole handicap plays in a nine hole competition, he halves his handicap i.e. even numbers (14) it will be halved to 7 for each side. In case it is in odd numbers (15), the handicap will be halved in relation to the stroke index of the 9 holes being played.
- e. In deciding ties in handicap competitions of 9 holes for an odd number handicap i.e.15, the handicap will be halved in relation to the stroke index of the 9 holes being played. On one side it will be 7 and on the other side it will be 8, apply the appropriate handicap for calculations.

4.3 Handicap Categories. The handicaps of members will be categorized as follows: -

	18 Holes Course	9 Holes Course
(1) Category 1.	Upto 4.4 and below.	Upto 2.2
(2) Category 2.	4.5 to 9.4 inclusive.	2.3 to 4.7 inclusive
(3) Category 3.	9.5 to 18.4 inclusive.	4.8 to 9.2 inclusive
(4) Category 4.	18.5 to 36.4 inclusive.	9.3 to 18.2 inclusive

4.4 Handicap Authorities. Authorities responsible for maintaining handicap of members shall be: -

- (1) **Category 1.** Pakistan Golf Federation.
- (2) **Category 2, 3 and 4.** The home club.

4.5 Alterations. The Director Golf/Handicap Committee in relation to the net differential FOR EACH ROUND will make alterations to the exact handicap of a player. Playing handicaps will be rounded.

4.6 Obtaining a Handicap

A PGF Handicap must be earned. No player has an inherent right to a Handicap without providing full evidence of his or her ability to the Director Golf. A handicap will be issued to a member by Director Golf Operations under PGF Standard Scratch Score & Handicapping System 2001 and its amended issues.

4.6.1 A new member/player must attend a golf rule seminar/briefing on handicap system conducted by the Golf Course Operations.

4.6.2 All members shall have an Exact and a Playing Handicap.

- a. **Exact Handicap** is used for increase/reduction of handicap.
 - b. **Playing Handicap** is used for availing handicap strokes in NET competitions. The playing handicap is applied to the Standard Scratch Score of the course to determine the reduction factors.
- 4.6.3 To obtain a handicap a player shall submit five cards (18 holes) played on the course under the supervision of the club coach.
- 4.6.4 The Director Golf shall amend score of men more than 2 over par at any hole of each card as 2 over par and ladies score more than 3 over par at any hole as 3 over par. The amended score will be taken into account for issue of handicap.
- 4.6.5 Subtract the par of each hole from the score/amended score taken to complete each hole in all the five cards.
- 4.6.6 Total the difference and divide it by 5.
- 4.6.7 The result upto one decimal {Point 5 and above (.5) is rounded upwards and point 4 (.4) and below is rounded downwards will be the exact handicap of the player. All calculations for reduction/increase of handicap are calculated in relation to this exact handicap.
- 4.6.8 Playing handicap is the player's exact handicap rounded to the nearest whole number i.e. 16.5 will be 17 and 16.4 will be 16 playing handicap for competitions.
- 4.6.9 Same procedure is followed for allotting a handicap (N), 9 holes handicap.

4.7 **Rights and Obligations Of Members.**

- 4.7.2 **Participation in Tournaments.** A player must have a valid handicap to participate in PGF tournaments.
- 4.7.3 **Home Club.** If the player is a member of more than one affiliated club, he shall select one as his home club and notify all other affiliated clubs of which he is a member the name of his home club.
- 4.7.4 **Other Clubs.** Report to his home club the names of all other affiliated clubs of which he is, becomes or ceases to be a member.
- 4.7.5 **Handicap.** Shall have an exact and a playing handicap, which shall be allotted and adjusted by his home club (adjustment of handicap of category 1 will be done by PGF). This allotted handicap shall apply elsewhere including other clubs of which he is not a member.
- 4.7.6 **Entry in Tournaments.** Ensure that before competing in a tournament his entry has been sent in the competition entry list along with his correct handicap.
- 4.7.7 **Submission of Card.** It is expected that every member who enters in a 9 or 18-hole qualifying competition intends to complete the round, therefore, all cards must be returned to the committee, whether complete or not.
- 4.7.8 **Away Scores.** It shall be the responsibility of the member to report to the Director Golf, as soon as possible, all scores returned by him at his other club

or clubs. With such score returns he shall also give the SSS or the CSS of that course.

4.7.9 Reporting of Alterations in Handicap to other Clubs. Report to all other clubs of which he is a member any alterations made to his playing handicap by his home club.

4.7.10 Reduction of Handicap by Member. If a member for any reason is unable to report to his home club a qualifying score which has a net differential less than zero.

or

The home club has failed to reduce his handicap.

or

Has been unable to ascertain after reporting such scores whether or not his playing handicap has been reduced, he shall before competing in any further competition make such reduction to his playing handicap as shall be appropriate, **failing to do so will result in his disqualification from the tournament (Rule 6-2 applies).**

4.7.11 Handicap Card. It is desirable that members, when playing at a visited club, carry his handicap card, which must list his current PGF playing handicap. Also demand a new handicap card when there is change in the playing handicap.

4.7.12 Handicap Record Sheet. On change of home club, the player must get a verified copy of his handicap record sheet from his previous club and submit the same to his new home club.

- 4.8 Scores for Handicap Purpose.** Scores to be considered for handicapping purpose:
- a. **Known SSS / CSS.** Scores returned on a course whose SSS or CSS is known or displayed by the committee.
 - b. **Qualifying Competition.** Qualifying competition is any competition in which medal play conditions prevail or competition scratch score is calculated.
 - c. **Net Differential below Zero.** Net differentials of less than zero returned in any abandoned round of a qualifying competition or in any round of a competition / normal play when the SSS or the CSS has been calculated and displayed by the committee.
 - d. **Play Under Local Rules.** Scores returned in a qualifying competition played over a measured course when local rules are in operation for preferred lies or for any other purpose
 - e. **Away Tournaments.** Scores returned in tournaments participated outside Pakistan or other courses in Pakistan in any capacity are qualifying scores for handicapping purposes provided a SSS or a CSS existed. The member must inform PGF/ his home club the scores returned.
 - f. **Starting from other than the 1st Tee.** Starting from other than the 1st Tee, including "Shotgun Start" competitions in which competitors are authorized by the committee to commence play elsewhere will be qualifying competitions for handicap purposes, provided all other requirements of the scheme are satisfied.
 - g. **Scores of 18 Holes.** All scores established in a stipulated round of 18 holes played on 18 or 9 holes golf course (includes par and stableford competitions) under the rules of golf.

- h. **Scores of 9 Holes.** All scores returned in 9 holes or rounds of 9 holes each day competition that are played under the rules of golf on 9 or 18 holes golf course including par and stable ford competitions {handicap 9 (N)}.
- i. **Lesser Number of Clubs.** When a competition limits the number of clubs, which may be used to fewer than 3, a score that reduces a handicap shall be used, but not one that increases it.
- j. **When Not Entered in Competition.** When a member plays within a competition field, but does not actually enter the competition, his score, if attested by an approved marker, shall be used for handicapping purposes.
- k. **Disqualified Player's Scores.** When a player is disqualified for a breach of technical rule, the Director Golf will use the actual scores if known for handicap purposes. To accept a disqualified score as a "correct score" the Golf Operations must verify the score in such manner, as it shall deem appropriate. All penalty strokes except for late start penalty shall be included in the score for handicap purposes. Upon disqualification following correct scores can be identified and must be considered for handicap purposes:
 - (1) **Rule 3.4** - Player refuses to comply with the Rules affecting the rights of another competitor.
 - (2) **Rule 6.2 (b)** - Handicap entered on a card, which is too high. If a handicap has been entered which is too high the correct handicap should be substituted for handicapping purposes.
 - (3) **Rule 6.3** - Player failing to start at the correct time. The penalty strokes for each late start will not be considered for handicap purposes.
 - (4) **Rule 6.6** - Card not signed by the player or his marker.
 - (5) **Rule 6.6 (b)** - Player unduly delays the return of his card.
 - (6) **Rule 6.6 (d)** - Score entered on a hole, which is too low. If a score has been entered on a hole that is too high the correct score should be substituted for handicap purpose.
 - (7) **Rule 6.7** - Player unduly delaying play.
 - (8) **Rule 6.8** - Player discontinues play.

4.9 Situations where Scores are not to be Considered for Handicapping Purpose.

- a. **When SSS or CSS Not Known.** Scores returned in any round of a qualifying competition / normal play where the SSS or the CSS has not been notified.
- b. **Less than 9 Holes Competitions.** Scores returned in less than 9 holes competition.
- c. **Not Played as per Golf Rules.** Scores returned in any competition, which is not played in accordance with the Rules of Golf and authorized Local Rules. e.g. A competition which limits the number of clubs permitted to less than 3.
- d. **No SSS / CSS.** When scores are made on a course which do not have an allotted / confirmed SSS by PGF.
- e. **Disqualified Scores.** Following are situations when the player has been disqualified, his score shall not be regarded as a correct score:
 - (1) **Rule 1.3** - Agreeing to waive the Rules.
 - (2) **Rule 4.1, 4.2 & 4.3** - Using illegal clubs.
 - (3) **Rule 6.4** - Employing more than one caddie at the same time.
 - (4) **Rule 7.1** - Practicing on the course prior to play.
 - (5) **Rule 14.3** - Using an artificial device.

- (6) **Rule 15.3** - Playing a wrong ball not corrected.
- (7) **Rule 20.7** - Playing a ball from a wrong place.

4.10 Alteration of Handicaps

4.10.1 Buffer Zone. If a player returns a net differential within his buffer zone his exact handicap is not changed. Buffer zone for handicap categories is:

- a. **Category 1.** 0 to +1 (one over handicap).
- b. **Category 2.** 0 to +2 (two over handicap).
- c. **Category 3.** 0 to +3 (three over handicap).
- d. **Category 4 (Ladies & Juniors).** 0 to +5 (five over handicap).

4.10.2 Handicap Reduction Factor. Is a factor determined to reduce the exact handicap of a player which is ascertained by multiplying the number of strokes played under the playing handicap with his handicap category (clause 4.3) in decimal i.e.:-

- (a) Category 1: Number of strokes played under multiplied by 0.1.
- (b) Category 2: Number of strokes played under multiplied by 0.2.
- (c) Category 3: Number of strokes played under multiplied by 0.3.
- (d) Category 4: Number of strokes played under multiplied by 0.5.

Note: To determine reduction in 9 holes competitions the factor for handicap (N) is halved.

Category	Playing Handicap	Buffer Zone (Strokes)	If Net Differential is:	
			Above Buffer Zone Add Only	Below SSS/CSS. Subtract for each stroke below H/C
1	Up to 4	0 to + 1	0. 1	0. 1
2	5 to 9	0 to + 2	0. 1	0. 2
3	10 to 18	0 to + 3	0. 1	0. 3
4 Ladies & Juniors	19 to 36	0 to + 5	0. 1	0. 5

4.10.3 Rounding of Handicap.

- (a) **Exact Handicap.** Will be rounded .5 (point 5) and above upwards and .4 (point 4) and below downwards to determine the playing handicap.
- (b) **Plus Exact Handicap.** Exact handicap 0.5 will be rounded as scratch and 0.6 as plus 1 (+1).

Note: Exact handicap - 0.5 rounded upwards is playing handicap scratch and not plus one.

4.11 Increase of Handicap.

4.11.1 When Made.

- (a) When a player plays/returns score over his buffer zone in PGF, Associations or club tournaments as and when there is a change/increase in the playing handicap, it will be incorporated and the player informed by the home club.
- (b) **General Play.** The Director Golf/Handicap Committee will keep the handicap of such members/players under review who do not post any score returns. If the Director Golf/Handicap Committee of such players

considers, that his exact handicap in category 2, 3 or 4 is too low and does not reflect his current playing ability, it must, increase his exact handicap by not less than one whole stroke at a time (**maximum of two strokes in a handicap year**) as it considers appropriate at the time of six monthly or annual review of handicap. Fractional increase in excess of one stroke is permitted. **Such increase will not be affected in a handicap year, if the player has played to or under his playing handicap buffer zone in that year.** Increase of playing handicap of category 1 and from category 2 to 1 under this sub clause will not be made without the approval of PGF.

4.11.2 Maximum Limit. No exact handicap will be increased to more than 2.0 strokes in a calendar year.

4.11.3 How Adjustments Made. Exact handicaps shall be adjusted as follows.

Example for increase of handicap: -

Two players with handicap 11 (exact handicap 11.2) in category 3, return scores cards for handicap purpose to the handicap committee with gross scores of 86 and 89 i.e. net 75 and 78 (+3 and +6) respectively on a course with SSS 72 i.e. 0 and 3 over their buffer zone ($3-3=0$ and $6-3=+3$) their exact handicap will be:

- i. Player "A" zero over buffer zone no change.
- ii. Player "B" +3 over buffer zone, increase will be by 0.1 and his exact handicap will become 11.3.

4.11.4 Increase of Handicaps during a Competition. The handicap of a player applied at the beginning of a competition shall be applicable throughout that competition irrespective if he has played a bad round or rounds over his handicap and merits increase in handicap. Adjustments will be made after that competition.

Exceptions: In a stroke or match play competition that is spread over a number of days/months and there is a break of more than 48 hours to accommodate other players between two rounds/matches, if as a result of any game or round played during this period, merits change of handicap, the new handicap will be applicable when the round or match play is resumed or new round/game is played.

4.12 Reduction of Handicap

4.12.1 Reducing Handicap. When a player returns a net differential of less than zero, his exact handicap is reduced by a reduction factor determined by multiplying the number of strokes played under his handicap category in decimal (clause 4.10.2).

4.12.2 When Made and by Whom.

- (a) All scores returned under clause 4.8 by a member in PGF, Associations, Club Tournaments or General Play etc when becomes known to the club, the Director Golf/Handicap Committee will record, calculated and enter the data in the handicap record sheet of the player.
- (b) Reductions of exact / playing handicap shall be made immediately by the home club as and when there is a change/decrease in the exact/playing handicap and the player informed accordingly.

or

the visited club or the player for any reason is unable to report to his home club a qualifying score which has a net differential less than zero and merits reduction of handicap.

or

The home club has failed to reduce the handicap of the player

or

The player has been unable to ascertain after reporting such scores that his playing handicap has been reduced, he shall before competing in any further competition ensure and make reduction to his playing handicap as shall be appropriate under clause 4.12 below. **Failing to do so will result in his disqualification from the tournament (Rule 6-2 of Golf applies).**

- (c) **General Play.** The handicap committee of a player who does not post any score returns will keep the handicap of such players under review. Whenever the Handicap Committees of a player's home club considers, that his exact handicap in category 2, 3 or 4 is too high and does not reflect his current playing ability, it must, reduce his exact handicap by not less than one whole stroke to the figure it considers appropriate. Fractional reduction in excess of one stroke is permitted. Reduction of playing handicap of category 1 and from category 2 to 1 under this sub clause will only be affected by PGF.

Example for decrease of handicap: -

A player with playing handicap 7 (exact handicap of 7.1, category 2) on a course with SSS 72 returns gross score 74 (net 67) i.e. 5 strokes below his playing handicap of 7, his exact handicap is reduced by 5 times 0.2 = 1.0 (reduction factor). His exact handicap will become 7.1 – 1.0 = 6.1 and his playing handicap will be 6, which is immediately his new handicap.

4.12.3 Reduction of Handicap from Higher to Lower Category. When a player's handicap is to be reduced so that it goes from a higher category to a lower category i.e. from category 3 to 2, it shall be reduced by the appropriate number of strokes so as to bring his playing handicap to the lower category. Thereafter the remaining strokes will be multiplied by the factor of the new category to determine further reduction.

Example:

A player in handicap category 3 with playing handicap of 10 (Exact handicap 9.5) returns gross score of 76 (net score 66) i.e. 6 strokes below his playing handicap of 10 on a course with SSS 72, his handicap is reduced as follows:

Decrease from category 3 to 2.

Reduction factor category 3: 1 times 0.3 = 0.3

Reduction 9.5 – 0.3 = 9.2

- i. **Exact handicap 9.2**
- ii **Playing handicap 9**

Reduction in category 2.

Reduction factor category 2: 5 times 0.2 = 1.0

Reduction: 9.2 – 1.0 = 8.2

- Exact handicap 8.2**
- Playing handicap 8**

4.12.4 Reduction of Handicaps during a Competition.

- a. **Old Handicap Continues.** Where the conditions of a competition do not provide otherwise, the handicap of a player applied at the beginning of a competition shall be applicable throughout that competition irrespective if he has played a round under his handicap. Adjustments will be made after that competition.

Exceptions:

- i. Only when required in deciding prizes during a competition clause 4.12.4b below. His original handicap will continue till end of tournament.

or

- ii. In a stroke or match play competition that is spread over a number of days/months and there is a break of more than 48 hours to accommodate other players between two rounds/matches, if as a result of any game played during this period merits change of handicap the new handicap will be applicable when the round or match play is resumed or match play is resumed or new round/game is played.

- b. **Special Prizes.** This provision shall apply only to a competition in which supplementary prizes are awarded for the best scores returned in an individual round or in combination of individual rounds of the competition i.e. A player for playing under his handicap is awarded best round prize for day one. If he again on the second day merits for the best round prize his new handicap will apply. Otherwise, for the main tournament his original handicap on which he entered the tournament will continue to apply. Calculation is done as under: -

Example:

Day 1. Player 'A' in handicap category 3, with playing handicap of 12 (exact handicap of 11.5) played gross 80 on a course with SSS 72, that is 4 under his handicap ($80 - 72 = 8 - 12 = -4$) and won the best round prize for day 1.

Day 2. On day 2 he again at playing handicap 12 played gross 81 (3 under), while another **player 'B'** with 12 playing handicap (exact handicap 11.8) also played gross 81 (3 under). For deciding the best round prize for day 2 only, **player "A"** handicap will be reduced: -

Player 'A'.

Day 1.

Exact handicap $11.5 - 1.2$ (reduction factor 4×0.3) = 10.3 or playing handicap 10.

Day 2.

His **net score** for best round net for day 2 will be $81 - 10 = 71$ (1 under).

Player 'B'

His **net score** on day 2 will be $81 - 12 = 69$ (3 under).

On day 2 'A' has played net 71 whereas 'B' played net 69. Prize for best round net will go to player 'B'.

4.12.5 New Handicap Applicable. Where a player's handicap has been reduced to determine prize as per clause 4.12.4b during the course of a competition in which the original handicap continues to apply, the player shall play from his reduced handicap in all other competitions commencing after the tournament in which his handicap was reduced to determine the prize.

Note: Increases to playing handicaps will not be made under the provisions of this sub clause.

5. CADDIES

5.1 Caddies must be engaged from the Golf counter. No private arrangement is allowed.

5.2 Caddies will be detailed on first come first served basis. However in special cases a member can be allotted a caddie of his choice if he is available in the caddie room.

5.3 All caddies recognized as such by the Club will be registered in the books of the Club. All caddies will be classified into one of the following.

- Permanent
- Contractual full time.
- Contractual daily four hours.
- Contractual three days a week (Friday, Saturday and Sunday) including public holidays.
- Contractual two days a week (Saturday and Sunday) including public holidays.
- Outsider caddies

5.4 A member engaging a caddy for 9 holes shall be charged a 9 holes fee provided that the time taken from engagement to completion of the 9 holes is not more than 2 hours and 30 minutes. If it is more than 2 hours and 30 minutes and less than 5 hours the member shall be charged an additional 9 holes fee.

5.5 A member engaging a caddy for more than 9 holes but less than 18 holes shall be charged 18 holes fee.

5.6 A member engaging a caddy for 18 holes shall be charged 18 holes fee provided that the time taken from engagement to completion of the 18 holes is not more than 5 hours. If it is more than 5 hours the member shall be charged an additional 9 holes fee.

5.7 Will advise the golfer if he uses diving range balls on the course and also inform the Director Golf.

5.8 Strict disciplinary action will be taken against the caddie for the following:

- a. Making unnecessary loud noises or uses abusive language to the annoyance of others.
- b. Causing damage to any part of the course with whatever instrument (e.g. Clubs, golf shoes, etc.)
- c. Abusing, threatening or refuse to obey request/direction from any staff.
- d. Going with a member without being registered with him.
- e. Found to be cheating by deliberately moving any ball for a better lie; deliberately replacing lost ball to avoid penalty etc to his or other players.
- f. Fail to observe Golf Rules or any other rules and Byelaws of the Club.
- g. Indulgence in immoral behaviour within the Club.

- h. Not being properly dressed and shaved.
- i. Roaming around the club premises after or before the duty hours unless detailed for specific task/job.
- j. Any other form of act or behaviour harming the atmosphere inside the Club.

5.9 Penalties will be imposed for breach of following: -

- a. Failing to replace divots.
- b. Failing to repair ball pitch marks.
- c. Failing to rake the bunkers.
- d. Driving golf cart.
- e. Not abiding by the dress code.
- f. Failing to comply by any rule made for the betterment of the golf course and the game.
- g. Failing to turn up in time for the duty.
- h. Failing to pick up empty bottles, shopping bags etc littering the course.

6. GOLF CARTS. Upon hiring a golf cart, members and all other golfers are governed by the following Byelaws: -

6.1 Local rules regulating the movements of golf carts and golf cars shall be STRICTLY OBSERVED.

6.2 No cart will be taken beyond the buggy exit board place on the fairway short of the green.

6.3 The club will not be responsible for any injuries or damage sustained while using a Golf cart.

6.4 Golf carts are not allowed at the Driving Range, Car Parks or brought out of the club premises.

6.5 Golf carts are strictly restricted to the Golf Course.

6.6 The hirer will be responsible for all damages to the Golf cart.

6.7 Golf carts are to be booked at the Registration Counter.

6.8 Golf carts will be issued upon presentation of payment receipt.

6.9 Players are required to re-register if they wish to extend play upon completion of the registered round.

6.10 A maximum of two (2) golfers and two golf bags are allowed on each golf cart.

6.11 Users should be properly seated when using the Golf cart. No standing is allowed on any part of the Golf cart.

6.12 Children below 16 years of age are prohibited from driving Golf carts.

7. DRIVING RANGE

7.1 Jeans may be worn for practice on the driving range only.

7.2 Minimum number of balls to be charged will be 50.

- 7.3 Only one (1) player is allowed to occupy each bay during each booked time slot.
- 7.4 Utilization is on a first come first served basis.
- 7.5 Play shall be on the mats, which have been provided.
- 7.6 Play from the mats is only permitted towards the range.
- 7.7 Golf balls may be hired at such rate as shall be stipulated by the management from time to time and posted on the Notice Board.
- 7.8 Practice balls are not allowed to be taken outside the driving range area.
- 7.9 Guests shall be charged a fee as may be determined by the management for the use of the driving range facility.
- 7.10 Members and guests are required to adhere strictly to the dress code as stipulated on the Notice Board.
- 7.11 No coaching is allowed unless conducted by the club's golf professionals.
- 7.12 Any lesson/demonstration conducted by other golf professionals must have prior approval from the management.
- 7.13 Children below the age of 14 are not permitted to enter the driving range area unless:-
- a. If unaccompanied prior permission has to be obtained from the management.
 - b. Accompanied by parent/guardian for the purpose of practicing golf,
 - or
 - c. Accompanied by RPGCC resident or assistant golf professional for the purpose of taking golf lessons.
- 7.14 The Management/Director Golf reserves the right to refuse entry or request any person to leave the driving range if in the opinion of the management, the conduct or act of such person causes annoyance and disturbance to other persons using the Driving Range facilities.
8. **LOSSES AND INJURIES.** The Management shall not be liable for any mishap or injury to person or damage to or loss of property/belonging to the member/guest/others in or around the golf courses, practice green, practice bunker and/or driving range by any cause what so ever.
9. **REFUSAL TO THE USE OF FACILITIES.** The Management/Director Golf reserves the right to refuse entry or request any person to leave the golfing facilities if in their opinion, the conduct or act of such person causes annoyance and disturbance to other persons using the golfing facilities.
10. **BREAKAGES.** Any breakage of the club property including golfing facilities, golf sets on rental etc will be made good by the member/guest/others causing such damage.
11. **COACHING**
Coaching facilities are available at the driving range and on course play. Rates will be fixed from time to time and displayed on the notice board.

A trainee who has booked his time and does not turn up without informing his coach will be charged.

12. **DOGS AND PETS.** Are not allowed on the golfing facilities.

ROYAL PALM GOLF & COUNTRY CLUB

To: Mr M. Ramzan Sheikh
CE Royal Palm Golf & Country Club

Subject: **RPGCC Golf Bye – Laws**

Sir,

The Golf Bye – Laws were printed in 2003. The same were reprinted in 2005 with no amendments to the 2003 issue. While going through the copy of the Bye-Laws, It explains the USGA handicap system instead of the R & A being followed by us in consonance with Pakistan Golf Federation and the other golf clubs in Pakistan. Moreover, some portions required revision/elaboration in view of the difficulties faced in its implementation.

Therefore, draft revised bye laws were prepared and copies were sent to the under mentioned members for comments:

Mr Waqar Saigol	Mr Abdullah Sharif	Mr Iftikhar Taj Mian
Mr Faisal Ali Malik	Mr Shahid Iqbal	Mr Adnan Tahir
Mr Shoaib Bokhari	Mr Azfar Hassan	

Subsequently, as desired by you, the above members were requested to discuss the issue on 16 July 2008. Following were available and attended the meeting

Mr Abdullah Sharif	Mr Faisal Ali Malik	Mr Adnan Tahir
Mr Shoaib Bokhari	Mr Iftikhar Taj Mian (gave his comments in writing)	

Each clause was discussed in detail and final draft was prepared and approved by all.

In view of the above, if considered appropriate the final draft bye-laws are submitted for consideration/approval before printing and hosting it on the web site. A pocket size copy will also be given to each golfer member.

Lt Col (Retd)
M. Jameel Khalid
Director Golf
Sep 2008

8. Dress Code

8.1 GOLFERS

8.1.1 Gentlemen

- Tee shirts with collar and sleeves (tucked in)
- Trousers, pants, Jeans or shorts (not more than six inches above the knees)
- Winter weather, any jacket must be with collar.

8.1.2 Ladies

- Tee shirts with collar and sleeves (tucked in)
- Trousers, pants, skirts or shorts (not more than four inches above the knees), Shalwar Kameez.
- Winter weather, any jacket must be with collar.

8.1.3 Footwear

- Proper golf shoes.

8.1.4 Headgear (Optional)

- Cap / Hat / Visor

8.1.5 Winters

- Wind cheaters or golf jacket 'V' neck or with collar.
- Sweater.

8.2 WALKING GUESTS. Subject to clause 2.5.6 accompanying guests dress will be:

Male

Dress as for golfer men or a casual smart dress shirt Collarless T-shirts and Sleeveless Shirts, with formal plain sole shoes or joggers.

Female

Dress as for golfer woman or with plain sole foot wear. High heel foot wear is not allowed.

8.2.7 Following items of dress are not Permitted on the Golf Course:-

- Jogging Shorts/pants.
- Boxers Pants.
- Tracksuits or their Trousers.
- Jeans.
- Trousers which have rubber-pleated waist or pleated waistband using a string or cord for belting.
- Pants/shorts with denim/jeans materials and flowery beach shorts.
- Collarless T-shirts.
- Sleeveless Shirts.
- Jogging shorts/pants, pants/shorts with denim/jeans materials.
- Flowery beach shorts are not allowed.